



GREATER PEORIA MASS TRANSIT DISTRICT

POSITION TITLE: ***Part-Time Bus Operator (Union)***

HOURS: Hours vary. Applicant must be available between the hours of 4:00 am and 1:30 am Sunday through Saturday.

RATE OF PAY: \$12.96/hr Training Pay; \$20.17/hr Part-time Pay

GENERAL DESCRIPTION:

The Part-time Bus Operator is responsible for operating district equipment in a safe, effective and responsible manner. The position requires the ability to communicate with other operators and passengers in a tactful, professional and courteous manner. This position requires exposure to dust, exhaust, and inclement weather. The Part-time Bus Operators must be available for work during their scheduled days and times. All Part-time Bus Operators are recruited from the Part-time ranks on a competitive basis.

PRE-REQUISITES:

- Possess a high school diploma or equivalent (GED).
- Must be at least 21 years old.
- Valid Illinois Driver's License for at least three (3) years and a Good Driving Record.
- Ability to obtain a Commercial Drivers License (CDL) with airbrake and passenger endorsements.
- Must be available for work, 7 days a week, between 4 a.m. and 1:30 a.m., each day; or, as scheduled.
- Must have the ability to read and comprehend District policies, procedures and training materials as well as State and Local traffic laws.
- Ability to communicate verbally with customers and fellow employees.
- Requires physical ability to bend, lift up to 50lbs, twist, stoop, and maintain dexterity in fingers to utilize wheelchair securement.
- Requires physical ability to operate all GPMTD passenger service and support equipment.
- Successfully complete post-offer physical and drug screen.



ESSENTIAL FUNCTIONS:

- Operate a 30-35 foot bus safely, effectively and professionally. Operate bus for extended periods of time in fair, as well as inclement weather, road and traffic conditions.
- Work a varied schedule that may change daily. No minimum hours, 30 hours maximum each week.
- Required to communicate with customers, including customers with disabilities, in a courteous, fair and professional manner, under a variety of conditions and situations.
- Must read and comprehend District policies and procedures, State and Local traffic laws, schedules and maps.
- Able to understand verbal and written instructions from Supervisors and Management.
- Maintain Company Policy while fulfilling duties of the position.
- Assist Passengers in making connections through verbal and physical descriptions.

AREAS OF RESPONSIBILITY:

- Provide comfortable and safe transportation to customers in a courteous and professional manner.
- Report Safety & Passenger Concerns to Supervisors, Management and Maintenance in an appropriate and approved manner.
- Work overtime as necessary and in accordance with work rules and current labor agreement.
- Adhere to District policies and procedures, contractual language and verbal and written instructions from Supervisors, Dispatchers and Management.