

MINUTES OF THE PROGRAM DEVELOPMENT MEETING MAY 21, 2020

GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603



DATE: *May 21, 2020*

PLACE: *Greater Peoria Mass Transit District Offices*

PRESENT:

Joan Krupa-Chair	Program Development Committee
Doug Roelfs	General Manager
Angel Marinich	Assistant General Manager, Operations
Andrew Dwyer	CityLink Director of Mobility
Emily Watson	CityLink Director of Marketing
Yokita Johnson	CityLink Scheduling Supervisor
Chris Ripka	CityLink Scheduling Supervisor
Ken Boddie	CityLink, Director of Operations
Joe Alexander	CityLink Planning
Martha Howarter	CityLink, Asst.CFO/Special Projects Mgr.

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1.Call to Order The meeting was called to order by Joan Krupa, PDC Chair at 11:00 AM on May 21, 2020

2. Receipt and Approval of Minutes

Minutes from the January 30, 2020 meeting were presented for approval. **Emily Watson made a motion to approve the minutes and Angel Marinich seconded the motion. Motion Passed.**

3.Old Business:

A.Plans to move forward with the COA

At this time, the current COA is not moving forward with the full plan as had been presented. Due to the Covid-19 Pandemic we don't feel it is advisable to proceed with the plan. Angel, Doug and Joe discussed working with Nelson/Nygaard to come up with some alternative options based on some possible funding shortages and staffing shortages and some possible reduction of service. Nelson/Nygaard has just begun working on that. With the Downstate Operating Assistance from IDOT (at least the revenue side of it) being down 15-20%, the amount of money we get will be cut as well. Even though the plan from Nelson/Nygaard was a "cost neutral" plan, Doug wants the District to do some due diligence and see what a 15-20% reduction in service would look like. Also, some of the new routes would have a reduction in service, but we were going to increase headways so at least this way maybe not increase the headways but reduce the routes and start on a plan of consolidating some items. Then when service returns to more normal times, we can move forward to implement our full COA. Trustee Krupa wanted to know what should be presented to the Board, and General Manager Roelfs said we should wait to see what kind of funding we may receive from the State. But, at long as we have funding coming in from the CARES Act, etc, and possibly another bill coming (HEROES Act), we still have monies coming in for Transit. Emily asked if the videos we requested from Nylson/Nygaard will be used. The first videos have been produced in English/Spanish, and we shall just have to wait to see what we can use. Emily stated she would resend the video to the Committee and Doug to review again.

4.New Business: Community Service Requests

1.Peoria Grown-provide tour of farmers market for residents from Southside:

Peoria Grown would like a bus or a van to pick individuals up from Southside Community Center and Harrison Homes to the Peoria Riverfront market. They are looking for service from 10 to noon, every Saturday thru September 26. There is fixed route service at present to deliver individuals to the Peoria Riverfront market. This particular service does not fit into our Community Service guidelines, but rather a Charter Service which we do not do. **Emily Watson made the motion for GPMTD to provide service. Roll Call was taken, and the group voted "Nay" in whole so the request was denied.** A correspondence was sent to thank "Peoria Grown" for inquiring and it mentioned other options as well that they could utilize.

2.Komen "More than Pink" walk

Komen had originally requested GPMTD to provide buses in May, but the walk has now been postponed to October 3, 2020, so they submitted shuttle service for that day. Emily said we had previously approved in May and we are simply changing the dates. Martha asked if we would need to add more buses to accommodate a different "new normal" however, we won't know until closer to the time what we will need to do. Doug suggested that we require all to wear masks. There may

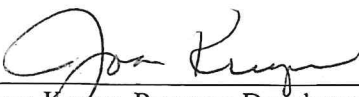
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be a reduction of passengers as well considering the situation at hand. A motion was passed to provide the same service that had been approved for May.

As of today, May 21, GPMTD has had no known cases of COVID-19, and General Manager Roelfs has strived to protect our employees and passengers.

The next meeting will be July 30, 2020 at 11:00 AM.

By: 
Joan Krupa, Program Development Chair