

**MINUTES OF THE PROGRAM DEVELOPMENT MEETING JULY 30, 2020**

**GREATER PEORIA MASS TRANSIT DISTRICT  
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**



**DATE:** *July 30, 2020*

**PLACE:** *Greater Peoria Mass Transit District Offices*

**PRESENT: all were present via TEAMS virtual meeting**

Joan Krupa-Chair	Program Development Committee
Angel Marinich	Assistant General Manager, Operations
Andrew Dwyer	CityLink Director of Mobility
Emily Watson	CityLink Director of Marketing
Yokita Johnson	CityLink Scheduling Supervisor
Chris Ripka	CityLink Scheduling Supervisor
Ken Boddie	CityLink, Director of Operations
Joe Alexander	CityLink Planning
Martha Howarter	CityLink, Asst.CFO/Special Projects Mgr.
Jason Culberson	CityLink, Director of Safety & Training

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**1. Call to Order** The meeting was called to order by Joan Krupa, PDC Chair at 11:01 AM on July 30, 2020

### **2. Receipt and Approval of Minutes**

Minutes from the May 21, 2020 meeting were presented for approval. **Emily Watson made a motion to approve the minutes and Yokita Johnson seconded the motion. Motion Passed.**

### **3. Old Business:**

#### **A. Plans to move forward with the COA:**

There was a meeting yesterday with Nelson/Nygaard with regards to revisions about the COA, and we needed to get ideas about various scenarios reducing service 10% and up. It was decided that implementing a 10% reduction in service while making changes would be the best but wanted to discuss this. We would like to discuss public meetings and outreach to get this moving forward. Trustee Krupa asked since there is the COVID problem, should we have any public meetings now, or think about future meetings? Yokita stated we would want to possibly do videos about the changes, and/or have meetings in large enough venues to social distance if possible. Joe asked Joan if she thinks the time is right to even begin this process. Joan stated that during difficult times, it is always the social service agencies that have the most difficult times with funding, cutbacks, etc., and it may be difficult for agencies to get information to their riders about changes. She feels that any kind of proposed changes may not be communicated, and the numbers of people to come to meetings will be impacted negatively. Joan feels that we may want to push it out as far as we can due to the state of things. Is it necessary we begin this public process now, or can we delay it. Yokita feels if we go ahead and plan now possibly to implement next year, that may be a good thing. Joan is interested in the PDC members opinions. Emily stated we need to be transparent as we can be about the reduction of service. Emily stated that she has concerns about public meetings now, and there may be low attendance. And, not everyone could attend virtually as they may not have access to a computer or cell phone. Martha agrees that it would be difficult to get people out to the meeting facilities. Martha stated that she feels we need to be forthcoming, and as Joan said, we don't know what the funding and possible cuts will be in the future. Angel stated we still want to proceed to see what the changes will be with the costs associated and continue to look for large venues to allow for social distancing. Joan stated once again that she wants us to be transparent, and she doesn't feel we should have large meetings or in any way give people the appearance that they will be suffering anymore than they are now. Angel is still hoping to lay groundwork so people are not so surprised next year. Angel stated the reduction will actually be around 8%, and that is a reduction off of the COA, not our current services. Emily asked how that compares to what we currently do. Joan said that she wants our consultants to be sure they hear some of the concerns aired in this meeting.

**B. Komen "More than Pink" walk will be virtual this year due to COVID-19, and our buses will not be utilized**

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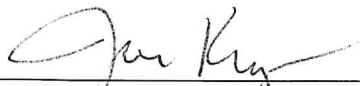
**4.New Business: Community Service Request**

**1.Shuttle Service for St. Vincent DePaul**

Yokita and Chris talked to a woman from Neighborhood house regarding a literacy program for adults that need transportation. They are wanting additional transportation for people attending the class, and there is also another program through St. Vincents regarding individuals getting their GED, how to budget etc. About 13 students would be participants. The shuttle would need to go from the Neighborhood house to the Transit Center. The 4:45 lineup, the Garden bus could drop people off, then at 8:30 we could drop them off at the Transit Center. Joan asked what the cost would actually be for each of the programs, and Angel stated that the true cost was not yet known of the different options. There are more people interested, and with transportation, more people would possibly sign up. Angel said she would still like to do orientation for the 2 individuals that want to participate. Joan will speak to Doug as she feels it is a worthy cause to participate in. Angel stated she would like to investigate this more, and the group agreed.

Emily made the motion to adjourn, and Andrew Dwyer seconded it. Meeting adjourned.

The next meeting will be September 24, 2020.

By:   
Joan Krupa, Program Development Chair