

MINUTES OF THE PROGRAM DEVELOPMENT MEETING FEBRUARY 14, 2019

GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603



DATE: *February 14, 2019*

PLACE: *Greater Peoria Mass Transit District Offices*

PRESENT:

Joan Krupa-Chair, Program Development Committee
Doug Roelfs, General Manager, First Transit
Nick Standefer, Assistant General Manager
Martha Howarter-Director of Federal Programs
Emily Watson, Director of Public Relations & Marketing
Ken Boddie-Director of Operations
Joe Alexander-Planning Administrator
Bob Wheeler, Scheduling Supervisor
Wendell Cochran, Scheduling Supervisor

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1. Call to Order The meeting was called to order by Joan Krupa, PDC Chair at 11:00 AM on February 14, 2019

2. Receipt and Approval of Minutes

Minutes from the December 13, 2018 meeting were presented for approval. **Trustee Krupa asked for any changes or corrections, and having none, she asked for approval from the group. The “Ayes” have it, and the minutes are approved as presented**

3. Public Comments:

None

4. Old Business:

A. Service Standards/Public Meeting/Passenger Survey

There will be a deferral on this subject, and since last time, we had issued a grant for the Comprehensive Operations Analysis. In addition, our bus stop locations have changed, and will most likely be included in our new service standards. Also, the FTA approved the Public Comment/Public meeting policy. After the COA study is completed, it would make sense then to revisit the service standards and bring before the Board later in the year 2019. It was agreed with the group that this deferral is accepted. The Passenger Survey will most likely be part of the COA, It was decided that Joe Alexander and Ken Boddie review the passenger survey.

B. National Guard request.

Waiting to give an update as to whether there will be a government official riding the bus for the April National Guard golf outing. If there will not be, it would be considered a charter then, and we would not be able to do it. Mike later found out later there may be a government official but he is not certain. *in the computer with change on record*

5. New Business

1. We have previously taken students from Washington Gifted School to go down to March Madness Experience to volunteer however they can. We take the students down, and then we pick them up and take them back to school. **Emily Watson made the motion to approve, and Ken Boddie seconded the motion. Motion Passed.**

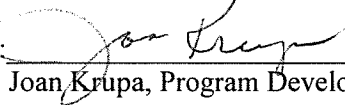
2. Peoria Heights will have a Fine Arts Fair in conjunction with the Mothers Day Weekend/Komen walk. This will be a busy weekend, and the Art Fair will be a special “kick off” for Peoria Heights. They are asking for a chance to have some transportation from the Metro center to Tower Park, from approximately 9:00 AM to 2:00 PM to enjoy the Art Fair after the Komen walk. Doug suggested that we include the Park N Ride locations to be included to drop people back off. A discussion ensued regarding signage, an in-kind donation for signs, whether we want our name on signs, etc. Doug stated that we have done this kind of service for a while, and it should not be an issue for our District, and our Counsel agrees with this opinion. Trustee Krupa feels that it would be a positive and good thing for Peoria Heights. **Doug Roelfs made the motion to provide service from the Komen Walk to the Heights Fine Art Fair and back to various locations, and Ken Boddie seconded the motion. That motion passed.** Also, it was discussed to try to find monies for the bus advertising. Emily said she would look into doing artwork and bus advertising space

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not to exceed \$2500.00. Trustee Krupa said we would like to be included in the publicity as part of this event as well as a sponsor.

The next meeting of the PDC will be April 11, 2019 at 11:00 AM

By: 
Joan Krupa, Program Development Chair