DATE: December 5, 2019
PLACE: Greater Peoria Mass Transit District Offices

PRESENT:
Joan Krupa-Chair Program Development Committee
Doug Roelfs General Manager
Angel Marinich Assistant General Manager, Operations
Martha Howarter CityLink Director of Federal Programs
Andrew Dwyer CityLink Director of Mobility
Emily Watson CityLink Director of Marketing
Yokita Johnson CityLink Scheduling Supervisor
Chris Ripka CityLink Scheduling Supervisor
Ken Boddie CityLink, Director of Operations
Joe Alexander CityLink Planning
1. Call to Order: The meeting was called to order by Joan Krupa, PDC Chair at 11:00 AM on December 5, 2019.

2. Receipt and Approval of Minutes
Minutes from the November 7, 2019 meeting were presented for approval. Angel Marinich made a motion to approve the minutes and Ken Boddie seconded the motion. Motion Passed.

3. Public Comments:
None

4. Old Business:
Discussion moving forward regarding Comprehensive Operational Analysis, i.e., timeline moving forward and what we want to accomplish:
Angel stated the following as far as what is anticipated for a timeline:
January, establish implementation meetings with stakeholders letting them know of changes we want to implement.
February, hold public meetings
March, implement marketing and a public outreach plan
April, ongoing outreach plan with community leaders and organizations
May, June, July & August: ongoing outreach
September, implement with new sign up
Doug suggested any areas in particular where we have major route changes, groups, etc. that will be greatly impacted. Angel suggested that we need a whole new rider’s guide to show all the implemented changes. Emily said she would look back to see the cost previously on a 1 time printing of the rider’s guide. Doug also mentioned the new “Washington” project, East Peoria, etc. He asked for total hours for a year to estimate costs. Washington, IL is looking at new service, and what it would cost; Pekin is looking at Saturday hours too. There was a discussion about “free” ridership and the possible impact it would have on the District. Some cities in the country now are doing this. There are many considerations regarding this issue. We will look through the COA, see where the major impacts are. Angel asked about a master change sheet and individual docs showing changes in specific routes. Martha reminded everyone that we have to follow Title VI rules...certain guidelines...service equity analysis, etc. everything to meet Title VI rules. It is our responsibility to make sure we are communicating with the public and proceeding correctly. It is hopeful that the Board would vote at the June meeting. Angel will discuss the timeline for the Board to proceed at the meeting.

The Stuff a Bus program for 2019 concluded Tuesday, December 3 at 7.5 tons. It was less than we expected, but still good.

5. New Business: The Midwest Corvette club sponsors the pleasant hill school yearly to take kids to purchase shoes. The ATU gets a volunteer driver, and they are asking CityLink to provide a bus. It will be December 11, and they will be using 1206. Andrew Dwyer made a motion to approve, and Emily Watson seconded the Motion. Motion Passed.
We have also received an email to provide transportation to send students and parents to a Bradley game. Sterling Middle School asked for approximately 12 buses, and they state they do not have transportation to provide. We just received this request, and it does not meet the time parameters as well for our Community Service. **Angel Marinich made a motion to reject the above request, and Chris Ripka seconded the motion.** Motion Passed.

The next meeting will be January 30, 2020.

By: Joan Krupa, Program Development Chair