

MINUTES OF MEETING –January 10, 2022

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

DATE: Monday, January 10, 2022

PLACE: *Greater Peoria Mass Transit District Offices*

TRUSTEES PRESENT:

Maxine Wortham- Chair
Jeff Hoerr-Treasurer
Sharon McBride– Secretary
Patti Sterling Polk-Trustee

OTHERS PRESENT:

Doug Roelfs	General Manager
Nick Standefer	Assistant General Manager
Tim Cassidy	Legal Counsel
Christine Feng	CityLink, Chief Financial Officer
Ken Boddie	CityLink, Operations & Planning Director
ShamRA Robinson	CityLink, Asst. Director of Operations (virtually)
Steve Green	CityLink Maintenance Manager (virtually)
Martha Howarter	CityLink, Finance & Grant Manager (virtually)
Desiree Carlson	CityLink, Executive Assistant & Board Support
Shannon Williams	CityLink, Human Resources Administrator (virtually)
Jason V. Culberson	CityLink, Safety & Training Manager
Angel Marinich	Transdev General Manager (CityLift/CountyLink)
Reema Abi Akar	Tri County (virtually)
Corey Sebens	ATU416 (virtually)
Venessa Dixon	ATU416 (virtually)
Beth Schupp	River City Construction

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The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Maxine Wortham on Monday, January 10, 2022 at 5:30 PM.

1. Roll Call

Was taken by General Manager Doug Roelfs and he reported that a legal quorum was met with all members of the Board present with the exception of Trustee Chris Ahart who was ill.

2. Pledge of Allegiance:

Assistant General Manager Nick Standefer led the Pledge of Allegiance

3. Receipt and Reading of Minutes

Chair Wortham presented to the Board the minutes of the regular meeting of December 13, 2021. Upon asking the Trustees if there were any changes or corrections, and hearing of none, the minutes were approved.

4. Receipt and Reading of Communications:

There were no communications

5. Report of Officers:

There was no report of Officers

6. Report of Standing Committees:

There was no report of Officers

7. Report of the General Manager and 8. New Facility Update

We started our discussions with Transdev, but have nothing to report on that yet. The CBA was approved by the Union yesterday, and we also received a tentative agreement on the CSR and Administrative contract as well. We hope to have both of these agreements signed in the near future. We have also withdrawn our participation in the “bike share” agreement. This was a 5310 program. It was not headed in a direction that the District would be comfortable with, and we may apply for funds under the Microtransit program instead. Will be travelling to the Bus Coalition Board of Directors meeting January 23 and 24 in Washington DC. We will also be working on the Triennial Review getting ready for that in the next few weeks. Trustee Wortham asked if we are looking for a replacement at the Transit Center in light of the fact that Myahs is leaving. We are looking into other interested parties to move into that space possibly. Beth Schupp with River City gave an update (please see your Board packet for what has been done lately). There will be a bid opening on January 20, 2022, and many vendors are expected for that. And, that will be for Phase B,C & D of the construction. River City is also 46% complete on Phase A.

9. Report of Transdev General Manager:

Angel thanked Chris and Nick for procuring the new tablets that Transdev now has. Holders for the tablets have also been ordered. It will make it safer for the drivers as they try to use the tablets. Struggling with Covid as well. However, good news is that there are more applicants than when they started the service. Angel is hopeful that the tide is turning to get more people hired. Will be at job fair with the Urban League later in the month. Goal is to have 10 more drivers than they

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actually need and make it possible to break up some routes that are extremely busy now. Doug is in talks with Angel’s superiors as well.

10.Public Comments:

There is a public comment from Venessa Dixson, Vice President of ATU416. She was writing regarding the “CityLink on the Move” plan. She stated there had not been any communications regarding this plan beginning March 6, 2022. Doug had talked to Venessa today and stated there would be a meeting and discussion in the near future. They are conducting meetings with the drivers this week, and GM Roelfs wanted to wait until the Board meeting was over with approval to move forward with the COA plan.

11. Old Business:

No old business

12.New Business:

A.Comprehensive Operational Analysis-COA Presentation by Ken Boddie

The Comprehensive Operational Analysis was actually approved by the Board in 2019. This past year, we had several public meetings, and we have also spoken with our drivers. We had asked for feedback from our employees, and the biggest question was . . . will this improve our ridership and allow us to be more efficient. We are increasing frequency of service and adding more time on weekends as well. A Power point was shown to the group (which is included in the Board packet), showing the potential improvements and efficiency for our District. Some of the current routes are 40 years old. The District needs to continue growing and changing. We are asking the Board to approve the March 6 start date to begin the new routes. **Trustee Sterling Polk made the motion to approve the COA beginning in March 2022, and Trustee Hoerr seconded the motion. Motion Passed.**

B.Resolution 22-25 Recommendation to approve Allied Universal for the unarmed security services in an amount not to exceed \$202,479.94 annually-Jason Culberson

This contract will be to provide unarmed security services at the Transit Center. Due to various reasons at the Peoria Police Department, we have not been able to keep staff, and to keep our employees and passengers safe, we sent out an RFP for unarmed security services. We have received 3 bids, and we are recommending the Board award the 3 year contract to Allied Universal in an amount not to exceed \$202,479.94. **Trustee Sterling Polk made the motion to approve the contract with Allied Universal, and Trustee Hoerr seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

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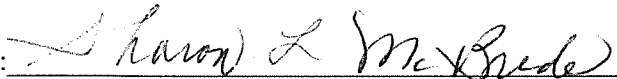
C.Financial Report, December 2021 Board Bills approval-Christine Feng

Christine Feng, Chief Financial Officer, recommended that the Board approve the December, 2021 Operating expenses of \$3,033,623.36 **Trustee Hoerr made the motion to approve, and Trustee Sterling Polk seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

Future Board meetings will be held Monday, February 14, 2022 and Monday, March *14, 2022.

Trustee McBride voted to adjourn the meeting at 6:10 PM, and Trustee Sterling Polk seconded the motion. The meeting was adjourned

By: 
Sharon McBride, Secretary

*March 14 Board meeting may be changed due to GM and Board travel