

MINUTES OF MEETING –June 14, 2021

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

DATE: Monday, June 14, 2021

PLACE: *Greater Peoria Mass Transit District Offices*

TRUSTEES PRESENT:

Maxine Wortham- Chair
Chair Ahart -Vice Chair
Jennifer Lee-Treasurer
Sharon McBride– Secretary
Art Bell-Trustee

OTHERS PRESENT:

Doug Roelfs	General Manager
Nick Standefer	Assistant General Manager
William Wombacher	CityLink Counsel
Christine Feng	CityLink, Chief Financial Officer
Ken Boddie	CityLink, Operations & Planning Director (via phone)
Emily Watson	CityLink, Marketing & Community Outreach (via phone)
Jason Culbersen	CityLink, Safety & Training Manager (via phone)
Steve Green	CityLink Maintenance Manager (via phone)
Jamie Arbogast	CityLink, Procurement Administrator (via phone)
Martha Howarter	CityLink, Finance & Grant Manager (via phone)
Desiree Carlson	CityLink, Executive Assistant & Board Support
Shannon Williams	CityLink, Human Resources Administrator (via phone)
Reema Abi Akar	Tri County (via phone)
Angel Marinich	Transdev

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The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Maxine Wortham on Monday, May 3, 2021 at 5:30 PM.

1. Roll Call

Was taken by General Manager Doug Roelfs, and he reported that a legal quorum was met with all members of the Board present.

2. Pledge of Allegiance:

Assistant General Manager Nick Standefer led the Pledge of Allegiance

3. Receipt and Reading of Minutes

Chair Wortham presented to the Board the minutes of the regular meeting of May 3, 2021. **Trustee Lee made the motion to approve, and Trustee Bell seconded the motion. Motion passed.**

4. Receipt and Reading of Communications:

We received one communication from a citizen regarding a kindness that one of our CityLink drivers escorted an elderly gentlemen across a busy street. The driver put his hand up to ask traffic to wait and fortunately the elderly gentleman was able to cross the street safely. We want to thank and commend our driver Dave Heerman. Another driver also stopped to help save a kitten that was in traffic as well.

5. Report of Officers:

There was no report of officers

6. Report of Standing Committees:

There was no report of Standing Committees

7. Report of the General Manager:

General Manager Roelfs stated the ridership had been corrected, and so the information on the report for this month should be correct and moving forward it should be accurate. PPUATS and Tri County have merged and will now be under the Tri County umbrella, and Trustee McBride will still be our contact for that. Emily Watson was the recipient of an award from the Public Relations Assoc of Central Illinois. She was awarded the PR Professional of the year for 2021. We also finished up our Triennial DBE goals, and our goal will be 9% for the next 3 years. Our next triennial review should be in 2022. Our Safety Officer, Jason Culberson and our General Foreman, Steve Risch were on their way home from Champaign when they witnessed an accident and went to the aid of the driver of one of the vehicles and pulled them out of the vehicle.

8. Report of Transdev General Manager:

Angel Marinich reported that many issues have been solved regarding the software issues at Transdev. On time performance is steadily increasing, working toward 95%. They are actively recruiting drivers, and 3 more drivers should graduate soon. We are making great strides. Angel wanted to thank CityLink for the job fair we participated in with Transdev. Ridership and Productivity continue to increase. CountyLink delivery performance is at 93% and more riders are riding possibly due to more fully vaccinated individuals.

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9. Public Comments:

10. Old Business:

11. New Business:

A & B. Public Hearing for the Budget and Appropriation Ordinance for the 12 month fiscal year ending June 2022-Christine Feng

Trustee Lee made a motion to close the regular meeting and Trustee Ahart seconded the motion. Motion Passed. Trustee Bell made a motion to open the Public Hearing, and Trustee Ahart seconded the motion. Motion Passed.

Christie Feng then presented the budget for the new fiscal year to the Board and gallery. Staff is asking the Board to approve the 2022 budget amount of \$60,667,000.00. Trustee Bell made a motion to close the public hearing, and Trustee McBride seconded the motion. Motion Passed. A motion was then made by Trustee Lee to re-open the regular meeting, and Trustee Bell seconded the motion. Motion Passed. Trustee Lee made a motion to approve the budget, and Trustee Bell seconded the motion. Roll Call Taken. Motion Passed and the budget for FY2022 has been approved.

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

C. Resolution 21-44 Award Recommendation-Purchase and Installation of Phase A, Rear Building, Body Shop/Paint Booth in the amount of \$4,754,442.04-Nick Standefer

Sealed bids were received for various services, ie, electrical, plumbing, etc for the subcontractor Work to be done. A total of 43 bids were received, and AGM Nick Standefer named the individuals and what they were awarded (as shown on the resolution). It is recommended the Board award the installations by all the vendors listed, and we are asking for approval in the amount of \$4,754,442.04. Trustee Lee made the motion to approve, and Trustee Ahart seconded the motion. Roll Call Taken. Motion Passed.

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

D. Resolution 21-45 Authorization to Proceed with Intelligent Transportation System (ITS) Change Order in an amount not to exceed \$194,077.65-Nick Standefer

This is authorization to approve and ask the Board to recommend this change order to AVAIL

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For C-Sched services for outsourcing of the scheduling function to implement the COA and have access to the Hastus software for 5 years. C-Sched is the managing group, and Hastus is the software. Remix scheduling software which we currently have will not work with AVAIL, and we need this to assist in completing the COA. It is recommended the Board approve the change order in the amount not to exceed \$194,077.65. **Trustee Lee made the motion to approve, and Trustee Ahart seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

E.Resolution 21-46 Authorization to Proceed with Change Order with Proterra for relocation and installation and Construction of charging stations in an amount not to exceed \$116,387.00-Nick Standefer

Recently during discussion with our design firm, Muller & Muller, we decided we need to change the location. Upon moving the chargers for the electric buses, we can save a lane and save money later when we rewire. This move is a cost effective move, and we are asking the Board to approve the change order in an amount not to exceed \$116,387.00. **Trustee Lee made the motion to approve, and Trustee McBride seconded the motion. Roll call taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

F.Resolution 21-47 Award Recommendation to Kreiling Roofing to replace the canopy roof at the Transit Center in an amount of \$665,700-Nick Standefer

We issued an IFB to quote on the roof and how they would remove the roof downtown. This roof can hold solar panels, and it will last 30 years. Solar plans have stalled until we can get this installed. It is recommended the Board award the contract to Kreiling Roofing in an amount of \$665,700. **Trustee McBride made the motion to approve, and Trustee Ahart seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

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G.Financial Report, May 2021 Board Bills approval-Christine Feng

Christine Feng, Chief Financial Officer, recommended that the Board approve the May, 2021 Operating expenses of \$2,828,753.44. **Trustee Bell made the motion to approve, and Trustee Lee seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jennifer Lee, Treasurer	X			
Sharon McBride, Secretary	X			
Art Bell, Trustee	X			

Future Board meetings will be held Monday, July 12, 2021 and Monday, August 9 ,2021.

By: Sharon R McBride
Sharon McBride, Secretary