

MINUTES OF MEETING –February 8, 2021

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

DATE: Monday, February 8, 2021

PLACE: *Greater Peoria Mass Transit District Offices*

TRUSTEES PRESENT:

Art Bell- Chair
Jennifer Lee -Vice Chair (via phone)
Maxine Wortham-Treasurer (via phone)
Sharon McBride– Secretary (via phone)
Chris Ahart-Trustee (via phone)

OTHERS PRESENT:

Doug Roelfs	General Manager
Nick Standefer	Assistant General Manager (via phone)
William Wombacher	CityLink Counsel (via phone)
Christine Feng	CityLink, Chief Financial Officer (via phone)
Ken Boddie	CityLink, Operations & Planning Director (via phone)
Jason Culberson	CityLink, Safety & Training Manager (via phone)
Jamie Arbogast	CityLink, Procurement Administrator (via phone)
Andrew Dwyer	CityLink, Paratransit Manager (via phone)
Martha Howarter	CityLink, Finance & Grant Manager (via phone)
Desiree Carlson	CityLink, Executive Assistant & Board Support (via phone)
Emily Watson	CityLink, Marketing & Community Outreach Coordinator (via phone)
Shannon Williams	CityLink, Human Resources Administrator (via phone)
Reema Abi Akar	Tri County (via phone)
Angel Marinich	Transdev (via phone)

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The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Art Bell on Monday, February 8, 2021 at 5:30 PM.

1. Roll Call

Was taken by General Manager Doug Roelfs, and he reported that a legal quorum was met with Board Chair Bell attending in person and the other 4 members of the Board calling in (due to restrictions regarding social distancing during the Coronavirus pandemic). General Manager Doug Roelfs stated that new Trustee Chris Ahart will be voting, and he will be introduced later during the meeting.

2. Pledge of Allegiance:

General Manager Doug Roelfs led the Pledge of Allegiance

3. Receipt and Reading of Minutes:

Chair Art Bell presented to the Board the minutes of the regular meeting of January 11, 2021. **Trustee McBride made the motion to approve, and Trustee Lee seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart, Trustee	X			

4. Receipt and Reading of Communications:

There were no communications

5. Report of Officers:

There was no report of officers

6. Report of Standing Committees:

There was no report of standing committees

7. Report of General Manager:

Just prior to this meeting, General Manager Roelfs participated in a Bus Coalition meeting, and an update on Covid relief money. We received \$10 million dollars, then \$6 million in the second installment, then just semi announced to receive \$12 million all for Covid relief money, which will all be part of a large Covid relief bill. It may be down depending on where the final amount ends up. That money will take us to December 31, 2024 . . . 3 years to be used for Operations, with no local match needed. Also, they will start working on the infrastructure bill, and we are not sure at this point what part may be for transit, and then after that, we look forward to the Transit Reauthorization bill. All this will be on top of what the state of Illinois comes up with. We have also discovered that our Genfare fare boxes need an update, and this is the possible reason for our

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skewed ridership numbers. We need them to coincide with our AVAIL system, and there is a meeting upcoming with them about this.

Trustee Wortham asked about the status of possible upcoming APTA meetings, and General Manager Roelfs said APTA would finalize the legislative conference possibly for May. There is also a tentative APTA meeting later toward fall in Philadelphia, and then the TRANSFORM meeting is still scheduled for Anaheim as well at this point.

8 & 9. Report of CityLift and CountyLink from paratransit General Manager Angel Marinich:

Transdev is still diligently working on completing reports and items needed to supply to CityLink. Angel and her crew are working to make sure the customers riding the services are having positive experiences and seeking to exceed expectations. They are looking forward to rejoining agency partners soon, and ridership is climbing. Will be hiring more drivers and staff as well. Also looking for a Dispatch Manager, and the new facility is 99% complete.

10. Public Comments:

There were no public comments

11. Old Business:

There was no old business

12. New Business:

A. Resolution 21-26 Recommendation to exercise contract option with Bridgestone Americas for the option year 3/1/21-2/28/22 at its current rate of \$0.007217 and \$0.006280 per tire mile- Nick Standefer

CityLink has been under contract with Bridgestone since 2016, and we are asking the Board to approve the option year noted above, and they have agreed to honor our pricing from last year. We performed an analysis and the current rate per mile is considered fare and reasonable. We are recommending the Board approve the option year with Bridgestone. **Trustee Wortham made the motion to approve, and Trustee Lee seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart, Trustee	X			

B. Resolution 21-27 Recommendation to authorize purchase of a new diesel engine from Cummins in an amount not to exceed \$33,591.33- Nick Standefer

Last year, the Board approved the purchase of a spare diesel engine. The spare engine has been used, and we would recommend stocking a replacement for that. With many parts taking longer than expected, we are recommending the Board approve another purchase for a Cummins engine in an amount not to exceed \$33,591.33. **Trustee Lee made the motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

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	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart, Trustee	X			

C.Resolution 21-28 Recommendation to authorize a contract/purchase order with Muller & Muller for the purchase of Architectural and Engineering building design and renovation services for Phase IIb of the new maintenance facility in an amount not to exceed \$1,578,851.30-Nick Standefer

Muller & Muller were awarded the contract in Phase I, which includes the original 30% design of the main building and the site work as well as the 100% design of the rear building and have been completed, so Phase IIb will complete the remaining 70% design of the Admin Bldg and the overall site plan design. Phase IIb design should be made available in the fall of 2021. It also includes Muller delivering a bidable design for all of the phases. It is recommended that Muller & Muller are awarded Phase IIb in an amount not to exceed \$1,578,851.30. **Trustee Lee made a motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

D.Resolution 21-29 Acknowledgement of Appointment of a Trustee of the Greater Peoria Mass Transit District—Doug Roelfs

The Board acknowledges the addition of Chris Ahart appointed by Mayor Michael Phelan of Peoria Heights. Chris' term will expire May 1, 2023. Chris is the Assistant Chief of Police in the Heights.

E.Financial Report, January 2021 Board Bills approval-Christine Feng


Christine Feng, Chief Financial Officer, recommended that the Board approve the January, 2021 Operating expenses of \$3,204,914.70. **Trustee Wortham made the motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

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Future Board meetings will be held Monday, March 8, 2021 and Monday, April 12, 2021.

By: 
Sharon McBride, Secretary