

MINUTES OF MEETING –April 12, 2021

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

DATE: Monday, April 12, 2021

PLACE: *Greater Peoria Mass Transit District Offices*

TRUSTEES PRESENT:

Art Bell- Chair

Jennifer Lee -Vice Chair (via phone)

Maxine Wortham-Treasurer (via phone)

Sharon McBride– Secretary (via phone)

Chris Ahart-Trustee (via phone)

OTHERS PRESENT:

Doug Roelfs General Manager

Nick Standefer Assistant General Manager (via phone)

William Wombacher CityLink Counsel (via phone)

Christine Feng CityLink, Chief Financial Officer (via phone)

Ken Boddie CityLink, Operations & Planning Director (via phone)

Jason Culberson CityLink, Safety & Training Manager (via phone)

Steve Green CityLink Maintenance Manager (via phone)

Jamie Arbogast CityLink, Procurement Administrator (via phone)

Martha Howarter CityLink, Finance & Grant Manager (via phone)

Desiree Carlson CityLink, Executive Assistant & Board Support (via phone)

Shannon Williams CityLink, Human Resources Administrator (via phone)

Reema Abi Akar Tri County (via phone)

Angel Marinich Transdev (via phone)

MINUTES OF MEETING –April 12, 2021

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Art Bell on Monday, April 12, 2021 at 5:30 PM.

1.Roll Call

Was taken by General Manager Doug Roelfs, and he reported that a legal quorum was met with Board Chair Bell attending in person and the other 4 members of the Board calling in (due to restrictions regarding social distancing during the Coronavirus pandemic).

2.Pledge of Allegiance:

General Manager Doug Roelfs led the Pledge of Allegiance

3.Receipt and Reading of Minutes:

Chair Art Bell presented to the Board the minutes of the regular meeting of March 8, 2021. **Trustee Wortham made the motion to approve, and Trustee Ahart seconded the motion. Motion Passed.**

4.Receipt and Reading of Communications:

Mayor Ardis thanked Art Bell and Doug Roelfs for stopping by his office with a commemorative clock to say thank you for all he has done for the District during his tenure as Mayor. The Mayor stated he is excited about our new building project and is proud of the District and the Trustees.

5. Report of Officers:

There was no report of officers

6.Report of Standing Committees:

There was no report of standing committees

7.Report of General Manager:

It seems our ridership issue is levelling out; we have had some trouble with Genfare reporting rides, so we shall go back in and make some adjustments. We could be closer to 25% down rather than 40%. We may see some changes in next month's ridership report. Also had a meeting with the bus coalition talking about the earmark program coming back. Right now, we really don't need any earmarks from anyone as all of our projects are well funded. We will save the earmarks down the road when we need it for another large project. We also discussed President Biden's infrastructure bill, and in that, one thing to note is that there is \$50 billion to replace 50,000 buses at \$1 million each to make all energy efficient, etc. We do have a number of buses that will need to be replaced. Trustee Lee asked General Manager Roelfs how many vaccines were given at the Transit Center. We actually had 325 Covid-19 vaccines that were administered by Advanced Medical Transport on April 8, 2021 which was part of the Peoria County vaccination program.

8 & 9. Report of CityLift and CountyLink from paratransit General Manager Angel Marinich:

All previous reports have been completed and turned in. They are still working on on-time performance data, and there are a few issues with scheduling. Due to driver shortage, that is also causing problems, but they are diligently trying to get individuals in to interview. March's ridership numbers are up over 30% from the previous months. It is a challenging time with drivers

MINUTES OF MEETING –April 12, 2021

GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603

and COVID is still out there, and they are working hard to bring service up to where it is expected to be. Safety meetings are being done creatively with social distancing, etc. The software company will also be on site to give some intensive training. Angel thanked Jason and Doug for all of their support these past few months. CountyLink's report is basically the same.

10. Public Comments:

There were no public comments

11. Old Business:

There was no old business

12. New Business:

Chair Art Bell asked for a moment of silence for our recently departed former General Manager Tom Lucek who passed away from COVID-19 in Texas where his children live.

A. Ordinance 21-05 Public Transportation Applicant Ordinance to provide public transportation to Greater Peoria Mass Transit District-Doug Roelfs

This ordinance will allow public funds to be expended to provide public transportation to GPMTD. It allows the General Manager to sign off to provide funds for the District. **Trustee Ahart made the motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart, Trustee	X			

B. Resolution 21-36 Acceptance of the Special Warranty-Doug Roelfs

Section 5311 makes funds available to offset certain operating deficits for service in a non-urbanized area. We are asking that an application be made to the office of Intermodal Projects, DOT for a financial assistance grant. The GPMTD agrees to the language of the special warranty. We are asking the Board to approve the application to be made. **Trustee Wortham made the motion to approve, and Trustee Lee seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart, Trustee	X			

MINUTES OF MEETING –April 12, 2021

GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603

C.Resolution 21-37 Authorizing Execution and Amendment of Section 5311 Grant-Doug Roelfs

This is basically a resolution to allow us to receive 5311 grant money for rural service. We are a subrecipient. We are asking the Board for approval to receive these funds. **Trustee Lee made a motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

D.Resolution 21-38 Authorization to proceed with STL contract amendment IT Engineer to be on-site 5 days a week at an additional amount not to exceed \$2900 per month-Nick Standefer

This resolution would allow GPMTD to pay an additional \$2900 per month for 5 day a week service from STL; meaning we would have a technician on-site all 5 days. We are asking the Board to approve the upgrade of service from STL, as we have many projects in the works. This engineer will also help assist and plan for our new buildings from an IT perspective. **Trustee Lee made the motion to approve, and Trustee Ahart seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

E.Resolution 21-39 Warehouse District/Hospitality Zone TIF Extensions-Doug Roelfs

This is a request from the City of Peoria to extend the life of a TIF district they have in the Warehouse District in the Hospitality Zone. They are asking for a letter of support from GPMTD. We will not receive any new tax money from these districts. **Trustee Wortham made the motion to approve, and Trustee McBride seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

F.Financial Report, March 2021 Board Bills approval-Christine Feng

Christine Feng, Chief Financial Officer, recommended that the Board approve the March, 2021

MINUTES OF MEETING –April 12, 2021

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

Operating expenses of \$2,572,307.56. **Trustee Lee made the motion to approve, and Trustee Wortham seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Art Bell, Chair	X			
Jennifer Lee, Vice Chair	X			
Maxine Wortham, Treasurer	X			
Sharon McBride, Secretary	X			
Chris Ahart	X			

Future Board meetings will be held Monday, May 3, 2021 and Monday, June 14 ,2021.

By: Sharon L McBride
Sharon McBride, Secretary