

MINUTES OF MEETING –February 14, 2022

**GREATER PEORIA MASS TRANSIT DISTRICT
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

DATE: Monday, February 14, 2022

PLACE: *Greater Peoria Mass Transit District Offices*

TRUSTEES PRESENT:

Maxine Wortham- Chair
Chris Ahart-Vice Chair
Jeff Hoerr-Treasurer
Sharon McBride– Secretary
Patti Sterling Polk-Trustee

OTHERS PRESENT:

Doug Roelfs	General Manager
William Wombacher	Legal Counsel
Christine Feng	CityLink, Chief Financial Officer
Ken Boddie	CityLink, Operations & Planning Director (virtually)
ShamRA Robinson	CityLink, Asst. Director of Operations (virtually)
Steve Green	CityLink Maintenance Manager
Martha Howarter	CityLink, Finance & Grant Manager (virtually)
Desiree Carlson	CityLink, Executive Assistant & Board Support
Shannon Williams	CityLink, Human Resources Administrator (virtually)
Jason V. Culberson	CityLink, Safety & Training Manager (virtually)
Angel Marinich	Transdev General Manager (CityLift/CountyLink)
Reema Abi Akar	Tri County (virtually)
Corey Sebens	ATU416 (virtually)
Venessa Dixon	ATU416 (virtually)
Karen Schwerbrock	Citizen (virtually)
Dorothy Wheeler	Citizen and CityLink bus operator (virtually)

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The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Maxine Wortham on Monday, February 14, 2022 at 5:30 PM.

1. Roll Call

Was taken by General Manager Doug Roelfs and he reported that a legal quorum was met with all members of the Board present.

2. Pledge of Allegiance:

General Manager Doug Roelfs led the Pledge of Allegiance

3. Receipt and Reading of Minutes

Chair Wortham presented to the Board the minutes of the regular meeting of January 10, 2021. Upon asking the Trustees if there were any changes or corrections, and hearing of none, the minutes were approved.

4. Receipt and Reading of Communications:

There were no communications

5. Report of Officers:

Trustee McBride's report of the APTA Transit Board member seminar is included here. Trustee Wortham also attended the Transit Board member seminar in October. Chair Wortham mentioned there are many committees individuals can join for APTA.

6. Report of Standing Committees:

Trustee Sterling Polk was very happy with the last meeting of the ADA Committee. It was decided the ADA event will be held July 26, 2022 from 5-7 at the Peoria Civic Center hopefully. The event will be the "WOW! Event". All Committee members stated they will have booths there and are committed in general to the project. She stated there will be many things others can do. March 4 is Transit appreciation day, March 18 is transit driver appreciation day, and on April 20, the District will offer free rides. Patti has info from the APTA Racial Equity Committee.

7. Report of the General Manager and 8. New Facility Update

We have been busy on reporting the National Transit Database report and have submitted our first round of questions from the Triennial Review. We have also finished a 5310 report, and we also have a 5307 report to do as well. We have not heard yet when the individuals from the Triennial Review may be on site to review our report. Attended a Bus Coalition Board retreat. There are new programs coming out, and we are trying to get more information. We had a slight increase in ridership last month, approximately 5%, and later this week, we will have a response to Transdev on their request. The new facility update was included in the Board packet. River City has poured concrete, installed mechanical, working on restrooms, and finishing up the Body/Paint shop. They are almost 50% complete inside the building. Had a bid opening on January 20 on the rest of the phases; however, IDOT has some new people, and some of the concurrences are still waiting to be approved. We are hoping to have them at the March 21 meeting. IDOT simply needs to catch up with us.

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9. Report of Transdev General Manager:

Our on time performance is at 89%, which is not where we want it to be. We have had 7 new drivers since December. Hopefully, next week, we should have a class with another 4. We are seeking a Maintenance Manager. All tablets have been received and are now being utilized. There has been a sharp decrease in Covid cases. Angel was very proud of her entire team for making it possible during the most recent bad snowstorm that people were able to meet their dialysis appointments which are critical.

10. Public Comments:

Karen Schwerbrock spoke on behalf of her son who uses our fixed route system. Her son is fully functional, but she feels that the route change will be detrimental to him as he is visually impaired. We also heard from our driver Dorothy Wheeler who then read a letter from passenger Evan Schwerbrock about his concerns also about the new routes being implemented on March 6, 2022. General Manager Doug Roelfs will respond to both public comments by the end of this week (letters will be included behind the minutes of the March 2022 meeting).

11. Old Business:

No old business

12. New Business:

A. Resolution 22-26 Authorization to Award Claims Administration for workers compensation insurance for the period 3 1 2022 to 2 28 2023 to Gallagher Bassett Services- Doug Roelfs

This resolution will be to authorize Gallagher Bassett again as the claims administrator for our workers comp administrators. We are asking the Board to approve this resolution. **Trustee Ahart made the motion to approve, and Trustee Hoerr seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

B. Resolution 22-27 Award Recommendation for Transit Bus Tire Lease Award to Bridgestone Americas Tire for a five (5) year term with two (2) one year options-Steve Green

We recommend the Board award the Tire Lease to Bridgestone Americas Tire. Bridgestone is our current vendor and they were the low bidder. The project is funded 80% federal and 20% local. **Trustee McBride made the motion to approve and Trustee Sterling Polk seconded the motion. Roll Call Taken. Motion Passed**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

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C.Resolution 22-28 Authorization of purchase order to order 2 diesel engines from CIT trucks with an option due to day to day availability to purchase from Cummins-Steve Green
We need these engines to keep our fleet on the road, and therefore we have to be able to purchase new engines. We had found that there was availability at CIT trucks, but with the demand for engines, we still wish to have an alternate buying from Cummins if CIT's are gone by the time we can purchase them. Total cost will not exceed \$70,109.86. **Trustee Hoerr made the motion to approve, and Trustee Sterling Polk seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

D.Resolution 22-29 Authorization to Execute Rebuild 2021 Capital Grant Agreement-Doug Roelfs

We have completed an application with Rebuild Round II for a total of \$11 million dollars. Some will go to the new building, some to the remodel of the transit center, some new signage and painting and striping, etc. We are asking the Board to approve that we have accepted the monies for improvements. **Trustee Ahart made the motion to approve, and Trustee McBride seconded the motion. Motion Approved.**

E.Motion to approve moving the March 2022 GPMTD Board Meeting to Monday, March 21, 2022 due to GM travel-Doug Roelfs

General Manager Doug Roelfs will be in Washington DC at the APTA Legislative Conference on March 14 the original date for the Board meeting. The Board has approved moving the regular meeting to Monday, March 21 at the Admin Bldg at 2105 NE Jefferson at 5:30 PM. **Trustee Sterling Polk made the motion to approve, and Trustee Hoerr seconded the Motion. Motion Passed.**

F.Financial Report, January 2022 Board Bills approval-Christine Feng

Christine Feng, Chief Financial Officer, recommended that the Board approve the January, 2022 Operating expenses of \$3,315,436.03. **Trustee McBride made the motion to approve, and Trustee Ahart seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

The Board then entered into Executive Session pursuant to 5ILCS 120/2 ©(2) concerning collective negotiating matters between the District and the Local ATU416. **Trustee Wortham made a motion to enter Executive Session, and Trustee McBride seconded the motion.**

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Trustee Ahart then made a motion to exit the Executive Session and Trustee McBride seconded the motion and then Trustee McBride made a motion go back to the Regular meeting of the Board, and Trustee Wortham seconded the motion. The Board then voted to approve the new ATU contracts. Trustee Wortham made the motion to approve, and Trustee McBride seconded. Roll Call Taken. The two new ATU contracts were approved by the Board.

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

Future Board meetings will be held Monday, March 21, 2022 and Monday, April 11, 2022.

Trustee McBride made a motion to adjourn the regular meeting of the Board, and Trustee Sterling Polk seconded the motion. Motion Passed.

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	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

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Trustee McBride made a motion to adjourn the regular meeting of the Board, and Trustee Sterling Polk seconded the motion. Motion Passed.

By: 
Sharon McBride, Secretary