

**MINUTES OF MEETING –December 13, 2021**

**GREATER PEORIA MASS TRANSIT DISTRICT  
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603**

**DATE:** Monday, December 13, 2021

**PLACE:** *Greater Peoria Mass Transit District Offices*

**TRUSTEES PRESENT:**

Maxine Wortham- Chair  
Chris Ahart -Vice Chair  
Jeff Hoerr-Treasurer  
Sharon McBride– Secretary  
Patti Sterling Polk-Trustee

**OTHERS PRESENT:**

Doug Roelfs	General Manager
Nick Standefer	Assistant General Manager
Tim Cassidy	Legal Counsel
Christine Feng	CityLink, Chief Financial Officer
Ken Boddie	CityLink, Operations & Planning Director (virtually)
Emily Watson	CityLink, Marketing & Community Outreach (virtually)
Steve Green	CityLink Maintenance Manager (virtually)
Martha Howarter	CityLink, Finance & Grant Manager (virtually)
Desiree Carlson	CityLink, Executive Assistant & Board Support
Shannon Williams	CityLink, Human Resources Administrator
Angel Marinich	Transdev General Manager (CityLift/CountyLink)
Reema Abi Akar	Tri County (virtually)
Beth Schupp	River City Construction
Rick Semonis	JL Hubbard
Michael White	Everside Health

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The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order by Chair Maxine Wortham on Monday, December 13, 2021 at 5:30 PM.

**1. Roll Call**

Was taken by General Manager Doug Roelfs and he reported that a legal quorum was met with all members of the Board present.

**2. Pledge of Allegiance:**

Assistant General Manager Nick Standefer led the Pledge of Allegiance

**3. Receipt and Reading of Minutes**

Chair Wortham presented to the Board the minutes of the regular meeting of November 15, 2021. Upon asking the Trustees if there were any changes or corrections, and hearing of none, the minutes were approved.

**4. Receipt and Reading of Communications:**

There were no communications

**5. Report of Officers:**

Trustee Wortham gave her report regarding her attendance at the APTA TransFORM meeting and EXPO in Orlando, FL November 7-10. The group enjoyed national speakers, new officers were elected to APTA. APTA had 34 scholarship recipients, and with scholarship monies they are able to train individuals who want to have a career in transit. Maxine stated there will be an APTA transit board member meeting in January online. She reminded us that APTA does a lot, and assists with transit being helped on “the Hill” with our legislators. Maxine also mentioned the APTA “EXPO” will be held in Florida again in 2023.

**6. Report of Standing Committees:**

Trustee Polk reported that there was an internal meeting of the ADA, and Patti discussed that we want to have a month long celebration of ADA in July 2022 to celebrate the passage of the ADA laws. Patti stated that everyone brought back their “outside the box” exercise! She is very excited about the celebration of ADA in July and wants to bring that to the City as well. She is looking for ideas, location, and she will bring to the City’s ADA committee as well. She will be looking for volunteers, etc to help make this a tremendous celebration. Of course, all meetings of the District are open to the public and she encourages anyone’s participation.

Trustee McBride did her final Stuff a Bus report for the 34<sup>th</sup> year of Stuff a Bus. We collected 10.16 tons of food exceeding our goal of 10 tons. The Peoria Rivermen and Mustangs helped unload, and Trustee McBride thanked all CityLink participants, vendors and business partners for their assistance making this food drive a success. Trustee McBride expressed thanks to Emily Watson for all of her hard work during the campaign.

**7. Report of the General Manager and 8. New Facility Update**

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At APTA, General Manager Doug Roelfs sat in on a session with Representative DeFazio who is the Chair of the Transportation Committee, and he was very instrumental in assisting us receiving monies. What Doug understands is that they are expecting us to have new and innovative ideas for transit. It is understood that ridership is down across the country, and with the monies that we have been given, it is expected to find new ways to build ridership, etc. At our next meeting, we will show you some innovative and new ideas as a result of our Comprehensive Operational Analysis that will go into effect in March. There will be consolidated routes, more Saturday and Sunday service, and just more service on the street. Our funding is still in place, and we will implement the full analysis. Currently in negotiations with the ATU. Nick then showed the time lapse video and Beth Schupp discussed updates on the construction as explained in the Board packet. River City is 35% complete with Phase A, and for now the GMP remains the same.

**9. Report of Transdev General Manager:**

Angel stated by the end of 2021, she will have 4 new graduates, and in January 2022, she will have 3 more. Recruiting has been a challenge, but is looking up. On time performance was 90%, and ridership is slowly increasing. The mobile app is being used, and people are using that rather than calling about their ride. Angel signed up a few people for the mobile app. The ADA meeting was hosted at Transdev and people were able to meet some of their dispatchers. Landmark has been a good partner to Transdev. Trustee Polk commended Angel for her difficult job, and the atmosphere and the camaraderie is wonderful there as Trustee Polk observed.

**10. Public Comments:**

No public comments

**11. Old Business:**

No old business

**12. New Business:**

**A. Resolution 22-23 Memorandum of Understanding with Peoria County Health Department (stating that we will display Public Service Announcements on our buses for the period 1/1/2022 thru 12/31/22)-Doug Roelfs**

This will promote public service announcements for non-commercial and non-political advertising promoting the social services through an intergovernmental agreement. We are asking for your approval for this Memo of Understanding. **Trustee McBride made the motion to approve Resolution 22-23, and Trustee Ahart seconded the motion. Motion Passed.**

**B. Resolution 22-24 Contract Award Recommendation for Employee Health Clinic Professional Services Awarded to Everside Health for a flat fee in an amount of \$163,140 Plus the fixed cost of lab work and pharmaceutical supplies for its initial term-Shannon Williams**  
In an effort to promote the wellness of our employee population and to reduce our overall healthcare benefit cost, we are seeking to provide our employees and their dependents with a no-cost employee health center. This will allow employees to take charge of their own health. We will have about an 8% reduction in claims cost the first year. We will already be joining a center in East Peoria. We received 2 bids back, OSF and Everside Health and Everside Health was chosen. There will be an annual agreement beginning February 1, 2022 with a flat monthly fee of \$13,595.00/month and in addition there is an estimated additional \$650/month covering pharmaceutical and testing

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costs. We are asking the Board to approve the award with Everside Health. **Trustee Ahart made a motion to approve, and Trustee Polk seconded the Motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

**C.Transdev discussion-Doug Roelfs**

This item was tabled at this time due to enable further discussion

**D.Approval of GPMTD Board Meeting Dates for 2022-Doug Roelfs**

The tentative dates for 2022 Board Meetings were included in the packet for all dates for 2022 with the exception of possibly 2 dates that may need to be changed due to Board/GM travel. **Trustee Ahart made the motion to approve, and Trustee Polk seconded the motion. Motion Passed and dates were approved.**

**E.Financial Report, November 2021 Board Bills approval-Christine Feng**

Christine Feng, Chief Financial Officer, recommended that the Board approve the November, 2021 Operating expenses of \$2,702,534.98. **Trustee McBride made the motion to approve, and Trustee Polk seconded the motion. Roll Call Taken. Motion Passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Maxine Wortham, Chair	X			
Chris Ahart, Vice Chair	X			
Jeff Hoerr, Treasurer	X			
Sharon McBride, Secretary	X			
Patti Sterling Polk, Trustee	X			

Future Board meetings will be held Monday, January 10, 2022 and Monday, February 14, 2022.

Trustee McBride voted to adjourn the meeting at 6:20 PM, and Trustee Ahart seconded the motion. The meeting was adjourned

By:   
Sharon McBride, Secretary