

**MINUTES OF THE ADA COMMITTEE MEETING FEBRUARY 12, 2020**

GREATER PEORIA MASS TRANSIT DISTRICT  
2105 N.E. Jefferson Avenue, Peoria, Illinois 61603



**DATE:** Wednesday, February 12, 2020

**PLACE:** *Greater Peoria Mass Transit District Offices*

**PRESENT:**

Jennifer Lee, GPMTD Trustee  
Andrew Dwyer, CityLink Director of Mobility  
Angel Marinich, First Transit, Assistant General Manager  
Jason Culberson, CityLink, Director of Safety & Training  
Dawn Harper, EP!C  
Hannah Martin, Tri County Regional Planning  
Brian Hiatt, MV Transportation  
Chad Betts, MV Transportation  
Ken Boddie, CityLink, Director of Operations & Safety  
Jodi Scott, Advocates for Access  
Yokita Johnson, CityLink Scheduling Supervisor

*Chris Mitchell, Citizen*

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**1.Call to Order:** The meeting was called to order by Andrew Dwyer at 1:00 PM.

**2.Approval of Minutes:**

Andrew Dwyer, Director of Mobility brought forth the minutes from the December 11,2019 ADA meeting for approval. **A motion was made to approve the minutes by Trustee Lee and seconded by Emily Watson. The minutes were approved.**

**3.Public Comments:**

There were no public comments

**4.Updates from ADA Committee Members:**

Jodi Scott of Advocates for Access mentioned the ramp build is coming up, and they are looking for recipients, and if any homeowners have a need for a ramp, they can submit a form and turn in to Janine. It is for Tazewell, Woodford, Peoria & Fulton counties. MV could poll operators to see if they may know of someone. The recipient has to be a homeowner with homeowners insurance, and they have to show proof of home ownership. The recipient will be asked about their disability. This is a free service. Dawn Harper stated they have not had any vehicles vandalized. EP!C and CityLift are working together to use a picture of an individual riding, so the driver can assist with the person knowing it is the correct person on their vehicle. Hannah Martin from Tri County stated the Comprehensive Operational Analysis, the Microtransit Study and the Gray Area study were all funded by a program called the Statewide Planning and Research Fund, and that is open until March 14 and they are taking applications. In most situations it is an 80/20 match. Hannah recommended it for any project between about \$50,000 to \$500,000. If it is going to directly affect an economically disadvantaged community, they will fund the entire amount with no local match, but it does need to have some kind of mobility or transportation aspect to it. If you need more information, contact Hannah. Angel said Chris had a comment about her concerns. Chris Mitchell had a trip scheduled, but due to an error the return trip was cancelled, but due to quick thinking, a driver went back to get Chris after her appointment. The second instance occurred when GPS sent the vehicle to the incorrect address. Chris is asking for the best safest stop to take when volunteering at the Northwest United Methodist Church at 3800 W. War Memorial. Scheduling Supervisor Yokita Johnson said there is no close stop to 3800 W. War Memorial Drive, and she said the closest, safest stop is 2 blocks away, so the best trip would be by CityLift. For the past few weeks, they have been cleaning up bus stop routes, stating the stops in the system are the ones individuals see on paper and in Google as well so all is the same. Angel stated the Transit Center remodel is coming along, and are on track to open public restrooms tomorrow. The Mobility office may be ready to open on the 24<sup>th</sup>. Last week we started selling Burlington Trailways tickets. We are not taking their calls, but selling tickets. We have met with Peoria Charter Coach, and they will be coming back into the Transit Center hopefully by March 1. Trustee Lee was very happy with her tour of the Transit Center, and Trustee Lee suggested hosting the next meeting at the Transit Center. Jason Culberson was introduced as CityLink's new Director of Safety & Training. Jason gave the group some insight as to his prior career before joining CityLink. Jason met with the Director of the Emergency Management Agency to talk about evacuating residents if there is a need and what procedures will be followed. Dawn Harper stopped by and did Rural50 training with all management staff. Rural50 is mandatory reporting . . if we see or hear abuse, it must be reported. All managers are certified now and this will also be done with drivers. January was a difficult month, but the drivers had no accidents. Staff is trying to be proactive with weather situations and letting passengers know about weather if possible. Trustee Lee asked how MV works with 7 drivers down, and Chad explained routes are changed, and other changes are incorporated to make the service work for everyone that needs it. Brian said there is a safety blitz coming up soon. And,



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Brian stated CountyLink has been short 4 drivers, but they are part time routes. Dawn asked about a circumstance where a public rider needed a ride, and supposedly they were told they would go into a “pool” which is an unscheduled board, but the rider cannot be denied the ride. Andy stated that training for the dispatch staff would assist with responding to situations like the above circumstance. Andy said there is a rural transit and paratransit Request for Proposal that will be going out sometime this spring. That contract is up in November of this year. We also have some funding in place to secure new paratransit software. Angel found what is a government contract we may be able to purchase from. We have some options and ideas and how to apply for the SPR grant Hannah spoke about.

### **5.New Business**

#### **A.COA Updates:**

Angel said they are working with Nelson/Nygaard to gather information and materials to schedule the public meetings. They will put together 2 parts, 1 for the proposed changes, and then after they are approved, another packet for what has been approved. For the first project, they will do an instructional video that explains all the proposed changes and how they will affect current routes. The COA committee will then meet and view that, and we will update our route map on our website, possibly with the new suggested routes on top of the existing ones. We will have other written materials as well. We will reach out to community leaders and will have our public meetings at very accessible areas, as we want as much feedback as possible, and we will want to quell any concerns. Before we start public meetings, the drivers will see it first to hear all details. This way, our drivers can assist with passenger’s concerns and questions when route changes are implemented.

#### **B.Microtransit Study**

This is another SPR grant that Hannah had mentioned that allows us to investigate what microtransit options might be doable or viable or what people in the area would be interested in. We are partnering with the Hanson Group to deliver this study, and we are investigating what avenues we would like to study. Suggestions and ideas are welcome. We are looking at “smart mobility” hubs, demand response or shorter range vehicles to get them to a larger area of transit. One example may be catching a smaller vehicle to go from Route 91(OSF) to get to the Transit Center.

#### **C.Gray Area Study**

This is a study led by the Tri County Regional Planning Commission, and Washington is a great example of what is considered Urban by the census. Any rural transit provider can’t provide service if they are going to another urban location. Creve Coeur, Germantown Hills, North Pekin, Chillicothe, and Bartonville. may have needs by people who are not being served now. These funds were applied for last year, and we have 2 responses from the RFQ’s that were put out, and we will be evaluating these very shortly so Tri County can secure a consultant to come in to do a lot of the public outreach. We will also look to see what other options we can try.

**The next meeting will be June 10, 2020 at the Transit Center at 407 S Adams.** Brian made a motion to adjourn and Angel seconded the motion. Meeting adjourned at 1:57 PM

By:

Jennifer Lee, Program Chair