

# REQUEST FOR PROPOSALS

## **ADDENDUM # 1** **Questions and Clarifications**

**MicroTransit Study**  
**RFP# FED2020-11**

**TO:** Prospective Proposers  
**FROM:** Jamie Arbogast, Director of Procurement  
**DATE:** August 27, 2020  
**SUBJECT:** Addendum No. 1 – Questions and Clarifications

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The following is included as part of Addendum No.1 and supersedes the language/requirements set forth in the original "Request For Proposals".

### ADDENDUM # 1 – Questions and Clarifications

#	Questions submitted or asked	Response from GPMTD
1	Is GPMTD open to modifications of the contract language in Section 5-12: Indemnification and Hold Harmless	<i>With this type of contract GPMTD is open to modify the contract language. Any changes to the contract language will need to be approved by GPMTDs attorney.</i>
2	The scope does not specifically require community engagement. Does GPMTD anticipate community engagement needs for this project?	<i>Some outreach is expected but considering Covid 19, the level of outreach is TBD and subject to discussion.</i>
3	Given that the project budget is very limited, is the Greater Peoria Mass Transit District able to recruit in-kind partners or funding partners? For perspective, I wrote the scope and proposed a \$60,000 microtransit study for the Metropolitan Washington Council of Governments to provide guidelines for the zones. I was looking for upper and lower thresholds for population and employment density, size, distance to a transit hub and best practices. This wasn't intended to examine specific areas to implement microtransit service.	<i>We are not intending to recruit.</i>
4	How will the Tri-County Regional Planning Commission support the Contractor in Task 2 under	<i>Tri-County will provide as much data as they can to assist.</i>

	<p>Section 2-2 of the RFP? Would Tri-County provide in-kind support for census block data analysis combined with origin/destination data? This task specifies the the Contractor provide "Analysis of existing socioeconomic and trip data from the regional travel demand model" to include:</p> <ul style="list-style-type: none"> <li>a. Evaluation of riders within ¼ mile of existing stops</li> <li>b. Evaluation of riders between ¼ and ¾ mile of existing stops</li> <li>c. Evaluation of riders greater than ¾ from a fixed route bus route</li> <li>d. Evaluation of origins and destinations</li> </ul>	
5	<p>Why would the Contractor be asked to study rider origins or destinations less than 3/4 mile of all bus routes or bus stops?</p> <p>Is this microtransit study to focus as an option to replace current routes and route segments proposed for elimination as well as relatively underused night/weekend service? This involves more study than on a project to serve areas beyond 3/4 mile.</p> <p>Again, the funding appears inadequate.</p>	<p><i>We are interested to see where geofencing for micro transit outside of ¼, ½, and up to ¾ miles from fixed route access and the impacts it may have.</i></p> <p><i>Focus is to understand and potentially augment current routes or provide more efficient and economical options.</i></p> <p><i>Noted</i></p>
6	<p>Should the study of those over 3/4 mile from transit focus on all residents or potential destinations rather than on current riders?</p>	<p><i>Current users of fixed route system.</i></p>
7	<p>In what ways would the Peoria Public Works Department support the connected/automated vehicle corridor study? Could other funds be found for that project, as this has an engineering aspect?</p>	<p><i>Unkown at this time. Feasibility and identification of locations is priority.</i></p>
8	<p>Can the Urban Transportation Center at the University of Illinois-Chicago provide in-kind GIS and internship support for this project?</p>	<p><i>However you bid the project is up to you.</i></p>
9	<p>Have Food Deserts been mapped by the Tri-County Regional Planning Commission? Would addressing the food desert issue be potential objective of a microtransit project?</p>	<p><i>No</i></p>
10	<p>Has Career Link or Grow Peoria identified employment sites more than 3/4 mile from transit that have difficulty recruiting labor?</p>	<p><i>Unknown</i></p>

11	Has the Greater Peoria Mass Transit District provided any fare policy guidelines for this project or is that also an area for the Contractor to investigate? Would the fare be one dollar (no free transfer)? Has CityLink considered equipping buses or bus operators with the ability to read cell-phone payments?	<i>No . Fares have not been discussed.</i>
12	Does CityLink offer a real-time GTFS Feed? The attractiveness of microtransit is dependent on the ability to offer quick dependable transfers.	<i>We will be going live with real time GTFS later this year.</i>
13	Has CityLink investigated partnering with an app to attract riders?	<i>Yes.</i>
14	In consideration of work site restrictions associated with the COVID-19 pandemic and challenges associated with printing and mailing as well as the biological risk of handling materials and transmitting them from person to person, we are wondering if GPMTD will consider submittal of electronic copies only at this time.	<i>Please submit as requested.</i>
15	Would GPMTD consider setting up payment for this project on a lump sum (fixed price) basis payable monthly for percentage of services completed?	<i>Monthly invoicing is allowed for this project. All final invoices are required to be submitted to GPMTD by 9/30/2021.</i>  <i>GPMTD is flexible with progressive payments, however advanced payments are not allowed. Final payments will not be processed until project completion.</i>
16	May we submit a proposal in 8.5" x 11" landscape format, rather than portrait format?	<i>Submit as requested.</i>
17	Please confirm that Attachments H, J, and K are required by subconsultants and that all other forms are required from the prime only.	<i>Attachment H should include information from the prime and any subconsultants.</i>  <i>Attachment J and K if a DBE is being used should be completed by the DBE. If no DBE is available should be returned and filled out using NA.</i>
18	The RFP states that overall price will be 30% of the evaluation criteria. Can you please elaborate on what the evaluation committee will look for in assigning scores for price?	<i>Amount of hours or ability to complete as requested based on funding available.</i>
19	Task 10 asks for a list of potential partners that would support development of an on-demand service. Are these partners meant to be identified	<i>Identified for future partnership.</i>

	so that they can be engaged during the MicroTransit Study process? Or are they meant to be identified for future partnership following the completion of the MicroTransit study?	
20	Are the four meetings identified in Task 12 anticipated to be virtual or in person?	<i>TBD. Most likely combination or all virtual.</i>