

REQUEST FOR PROPOSALS

ADDENDUM # 1 Questions and Clarifications

COMPREHENSIVE OPERATIONAL ANALYSIS RFP #FED2019-01

TO: Prospective Proposers
FROM: Martha Howarter, Director of Federal Programs
DATE: January 18, 2019
SUBJECT: Addendum No. 1 – Questions and Clarifications

The following is included as part of Addendum No.1 and supersedes the language/requirements set forth in the original "Request for Proposals".

ADDENDUM # 1 – Questions and Clarifications

#	Questions submitted or asked	Response from GPMTD
1	Attachment D – Request for Clarification/ Approved Equals If the firm does not request clarifications or approved equals, can we mark N/A on the Vendor Checklist and exclude the form or do we need to insert the date and Proposing Company on the form, insert N/A under Proposer’s Request, and return the form signed and dated?	<i>Please mark the Vendor Check list. Attachment D can be marked as N/A and include in proposal packet.</i>
2	Attachment J - DBE Letter of Interest Does the Proposing firm list its name at the top and then the rest of the form information applies to the DBE?	<i>That is correct.</i>
3	Attachment L – DBE Unavailable Certification If the firm has secured a DBE firm, can we mark N/A on the Vendor Checklist and exclude the form?	<i>Please mark the Vendor Check list. Attachment L can be marked as N/A and include in proposal packet.</i>
4	Currently, the Vendor is not DBE certified in the State of IL. It is expected that Vendor will receive the DBE certification in March 2019. Would this be considered a Good Faith Effort in meeting the 10% DBE goal?	<i>Anticipated DBE certification is not listed under Attachment I, #4 as an action that GPMTD would consider. As noted, the list is not “intended to be exclusive or exhaustive”. Please include any documentation and status of the certification at the time proposal packet is submitted. Vendor cannot be counted as a DBE without official certification letter.</i>

#	Questions submitted or asked	Response from GPMTD
5	Has the District established a budget?	<i>The District is requesting Best Offers be submitted.</i>
6	What is the budget available for this effort? Can you provide an amount or expected range? The RFP asks for many different tasks that go beyond a classic COA study.	<i>Refer to Response #5</i>
7	What level of Public Participation required based on the short time frame for this Study?	<i>Please refer to the RFP, Section 2-4.4, Public Input. "A minimum of one (1) day and one (1) night meeting must be held at each location." The locations are defined as The District, City of East Peoria and City of Pekin.</i>
8	Does the District have APC (Automated Passenger Counts)?	<i>No. The District does not have APC.</i>
9	Do your buses have Automatic Passenger Count system? If so, please specify provider.	<i>Refer to Response #7</i>
10	Would the District be open for the use of temporary APC (Automated Passenger Counts) installed on the vehicles for the purpose of collecting ridership?	<i>The District does not object so long as it is temporary, the collection data is accurate and is at no cost to the District.</i>
11	Were there any questions from prospective contractors during the pre-proposal conference meeting? Will those be posted in a forthcoming addendum?	<i>All questions received at pre-proposal conference meeting and via e-mail are included in this Addendum.</i>
12	Were there any presentations from CityLink staff during the meeting? Can those materials be included in a forthcoming addendum?	<i>No presentations at pre-proposal conference meeting.</i>
13	Can you provide a table summarizing platform hours by route and total for the system for a typical weekday, Saturday and Sunday?	<i>Information not available.</i>
14	Do you have any scheduling software system in house for fixed route and/or dial-a-ride service? If so, can you provide specifications.	<i>None used currently.</i>
15	Do your buses have a GPS/AVL system? If so, please specify provider.	<i>No.</i>
16	Does the system provide ETAs to users via phone, text, or through a where's my bus application through a third party provider?	<i>No.</i>
17	Can you elaborate on the need and purpose for on-board surveys and passenger interviews? Are they intended to be separate survey efforts with distinctive goals or are they one and the same?	<i>The on-board surveys and passenger interviews provide information needed to complete the Community / Ridership Attitude Assessment.</i>

#	Questions submitted or asked	Response from GPMTD
18	Is the RFP asking for a community survey to develop the Community/Ridership Attitude Assessment item in Task 2-4.2, or is the idea to develop this assessment based on the ridership counts, on-board surveys and passenger interviews?	<i>Develop this assessment based on the ridership counts, on-board surveys, passenger interviews and meeting. It is an "attitude assessment."</i>
19	Is the last bullet on page 23, Task 2-4.2 Transit Service Analysis, asking for a Title VI assessment of the existing route system? Or is the intention to conduct an assessment for the modified network and new selected service plan?	<i>The Title VI assessment should be done using the modified network and new selected service plan.</i>
20	Does CityLink have a complete inventory of bus stops, including location lat/long and description of amenities?	<i>Complete Inventory of Bus Stops and amenities with the exception of Latitude/Longitude will be available.</i>