

# GREATER PEORIA MASS TRANSIT DISTRICT

## MINUTES OF MEETING

**DATE:** February 9, 2009

**PLACE:** Transit District Offices

**TRUSTEES PRESENT:**

Don Shay – Chair  
James Polk – Vice Chair (*Present by Teleconference*)  
Sharon McBride – Treasurer  
Arthur Bell - Secretary  
Maxine Wortham - Trustee

**OTHERS PRESENT:**

Tom Lucek – First Transit  
Harry Beaver – First Transit  
John Stokowski – CityLink  
Christine Feng – CityLink  
Carina Johnson – CityLink  
Tom Smith – CityLink  
John L. Anderson – CityLink  
John Williams - CityLink  
Gary Howell – CityLink  
Venessa McMillion – CityLink  
Vincent Caldera – MV Transportation  
Dave Haney – Peoria Journal Star  
Roger Sparks – MACD & Passenger

---

The regular meeting of the Greater Peoria Mass Transit District Board of Trustees was called to order on February 9, 2009 at 5:30 PM.

1. **Roll Call** was taken by Tom Lucek and was reported that all were present.
2. **Pledge of Allegiance:** Tom Lucek, General Manager, led the Pledge of Allegiance.

\*A motion was made by Sharon McBride to accept James Polk communicating by teleconference and seconded by Maxine Wortham. **Motion Passed.**

3. **Receipt and Reading of Minutes:** A motion was made by Trustee Art Bell to approve the Board Minutes from January 12, 2009 and January 14, 2009 and seconded by Trustee Maxine Wortham. **Motion Passed.**
4. **Receipt and Reading of Communication:** Chairman, Don Shay presented a communication from Carl Cannon with the Elite Youth Program thanking CityLink for the 10 bus passes that were donated.

5. **Report of Officers:** None.

6. **Report of Standing Committees:** None.

7. **Report of General Manager:**

**Program Development**

- Christine Feng and John Stokowski attended a FTA Triennial Review Workshop in Chicago February 2<sup>nd</sup> and 3<sup>rd</sup> 2009. Our audit will be conducted on May 19<sup>th</sup> & 20<sup>th</sup>.
- John Stokowski attended the City of Peoria Traffic Commission Meeting January 13<sup>th</sup>. The City is going to send a letter formally requesting GPMTD's future representation.
- March Madness is scheduled for the second and third weekends in March. Patrons to the Tournament will be able to purchase and use our regular weekend pass and shuttle bus service will be offered from the hotels located at the Shoppes at Grand Prairie.

**Safety and Security**

- Completed a Substance Abuse program audit on the IWIRK facility.
- Safety Banquet being held on 2/8/09 should have close to 200 attendees.
- Finalized the vision campaign for the rear of our buses. We will begin installing visible signage and tape to the rear of all our coaches to make them more visible.

**Human Resources**

- Andre Givens has been hired as a part-time bus operator as of 2-9-09.
- Matt Johnson has been promoted to Assistant Foreman.
- Eddy Smith has been hired as a Customer Service Rep.

**Marketing**

- Alice showed the Richwoods High School Special needs class on how to ride the bus.
- Alice has sold advertising signage to OSF Medical Center, Build the Block, Law Offices of Neil Payne, River Valley Sportservice and Jimmy Johns.
- We coordinated with Peoria Charter Coach Co. regarding their LED sign and the distribution of E-Z Connect brochures.

**Union issues**

- We have 2 unfair labor practice complaints against us involving O. Skinner & R. Cox.
- A grievance filed by Gracie Chalk will be arbitrated 2/25/09 @1:00 PM.
- The grievance filed by Jason Ware is still pending arbitration.
- Ron Cox will be chairing the next L/M meeting on Monday 2/23/09 @ 4:15 PM.

**Maintenance**

- The first two of eight CTA buses were put into service on Wednesday 2/4/09.

**Special Services**

- John Williams and Joe Alexander attended the HSTP meeting in Galesburg, on February 3, 2009. Items discussed included the next round of JARC and New Freedom funding for Fiscal Year 09, goal setting and the need to develop partnerships necessary to make transportation available to any and all that need it in the region.
- John Williams completed Project Actions Intro to Travel Training program in Tampa, Fl.

**FIRST TRANSIT**

- President Linda Bell has been promoted to President of First Student and Brad Thomas, SVP, has been appointed the interim President of First Transit.
- We have interviewed several candidates for the AGM positions, just waiting on background checks and personnel assessments before hiring.

**GM Activities**

- I will be taking my last week of vacation 2/10/09 through 2/16/09.
- Maxine Wortham & I are registered to attend the APTA Leg. conference March 7-11.
- John Stokowski will represent us at the special IPTA Board meeting 2/10/09.
- The APTA CEO conference was very timely and informative regarding the Economic Recovery Bill.

*\* Trustee Sharon McBride questioned the need of buses from other districts for March Madness. Tom Lucek and John Stokowski will assess the need and contact the appropriate people involved.*

8. **Old Business:** None

9. **New Business:**

**a. Settlement of Workers Compensation Claim #632 in the amount of \$17,000.00 –**

This was motioned by Trustee Art Bell and seconded by Trustee Maxine Wortham. **Motion Passed. Roll Call Vote Taken**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Sharon McBride - Treasurer	X			
Don Shay - Chairman	X			
James Polk – Vice Chair	X			
Maxine Wortham – Trustee	X			
Art Bell – Secretary	X			

**b. Settlement of Workers Compensation Claim #899 in the amount of \$35,657.49 -**

This was motioned by Trustee Maxine Wortham and seconded by Trustee Sharon McBride. **Motion passed. Roll Call Vote Taken**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Sharon McBride - Treasurer	X			
Don Shay - Chairman	X			
James Polk – Vice Chair	X			
Maxine Wortham – Trustee	X			
Art Bell – Secretary	X			

**c. Resolution #09-29 Award of Sole Source Procurements -** John Stokowski asked for

approval to enter into Sole Source Contracts in order to purchase the following; \$13,500.00 for one factory reconditioned engine from Crosspoint Cummins; \$10,464.16 to rebuild a brake lathe machine from Star Equipment; \$107,000.00 for ten lifts for Gillig buses from Lift-U; \$44,280.00 for twelve lifts/platforms for RTS buses from Nova Bus, and \$1,885.00 per month to lease a second sweeper/scrubber for 36 months from The Tenant Company. All items have been budgeted for the current fiscal year by the Maintenance Department. This was motioned by Trustee Art Bell and seconded by Trustee Sharon McBride. **Motion passed.**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Sharon McBride - Treasurer	X			
Don Shay - Chairman	X			
James Polk – Vice Chair	X			
Maxine Wortham – Trustee	X			
Art Bell – Secretary	X			

**d. January 2009 Financial Report – Board Bills Approval** - Christine Feng asked for approval of payment of invoices submitted. In January, the total monthly operating expenditures of \$1,311,848.63 represent 6.56% of the 2009 annual budget. This percentage is 1.77% less than the monthly projection of 8.33%. A significant expenditure this month is the MV Transportation payment of \$143,601.93 (10.95%) and Payroll expenses of \$541,856.55 (41.30%). Other significant expenditures included are Health Insurance totaling \$120,914.20 (9.22%) and Fuel Costs of \$74,154.21 (5.65%) These significant expenditures are 67.12% of the total monthly operating expenditures. The vote was motioned by Trustee Sharon McBride and seconded by Trustee Maxine Wortham. **Motion passed. Roll Call Vote Taken**

	<u>Aye</u>	<u>Nay</u>	<u>Absent at Vote</u>	<u>Abstain</u>
Sharon McBride - Treasurer	X			
Don Shay - Chairman	X			
James Polk – Vice Chair	X			
Maxine Wortham – Trustee	X			
Art Bell – Secretary	X			

10. **Public Comment:** None

**Reminder of Future Meetings:**

March 9, 2009 and April 13, 2009 at the Administration Office, 5:30 PM.

The meeting was adjourned.

---

Arthur Bell, Secretary  
Board of Trustees